SISSA
Scuola Internazionale Superiore di Studi Avanzati

To the staff concerned

Subject: Statements of interest for enrolling children in the 2026 Summer Camps, under the partnership agreement with SISSA, submitted by the prescribed deadline of 11 May 2026

With reference to the declarations of interest received for the enrollment of children in summer schools, we inform the staff that contributions will be assigned for all requested weeks, in accordance with the submitted ISEE.
Therefore, please submit the attached Form A, duly filled out, to centriestivi@sissa.it no later than **May 27th, 2026**.

After the Director's Decree of attribution, each employee will receive a letter stating the amount of contribution granted.
It will be the employee's responsibility to notify the summer school of the amount granted, to enable it to proceed with proper billing.
In addition, the employee must submit to the School to protocollo@sissa.it a certificate of their child's attendance at the summer school (by filling out the attached Form B - one for each summer school). The School will make the payment accordingly, after the child's attendance.

Receipts/invoices issued by the summer school must be payable to the parent and they have to include the following text "**Surname Name** (of employee) - **amount to be borne by SISSA as per agreement registered under prot. n."** (a list of the agreements and their corresponding protocol number can be found at the following link:
https://www.sissa.it/sites/default/files/2026-05/Numeri%20protocollo%20Accordi_14.05.2026.pdf

In the event that the contribution does not fully cover the tuition, two documents must be issued, both payable to the parent (one for the amount charged to the School, stating the above-mentioned text, and the other for the remaining amount charged to the parent).
Summer schools will deliver invoices/receipts in hard copy or by email in .pdf format to the parent, who shall send to SISSA (Accounting Office) the one charged to the School.

Best regards.

GENERAL SECRETARY
dott. Marco Rucci
(Italian version digitally signed)

Attachment: Form A - confirmation of summer schools membership
Form B - Certificate of attendance at private summer schools in agreement with SISSA – year 2026

gm/ap

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